**RURAL MUNICIPALITY OF DUCK LAKE NO. 463**

A meeting of the Council of the Rural Municipality of Duck Lake was held on

Wednesday December 13,2023 in the Municipal Office at 209 Front Street, Duck Lake, Saskatchewan.

The meeting was called to order at 8:02 a.m. by Reeve Remi Martin.

Those in attendance were: Reeve, Remi Martin

Division 1: Division 2: Tyler Smith Division 3: Sidney Kernohan Division 4:

Division 6: Gordon King Administrator: Karen Baynton

**Delegates: 8:00 a.m. Dan Vercammen Foreman**

**10:00 a.m. Triple S Transport**

###### PART 1: AGENDA

277/23

KING/KERNOHAN to adopt the agenda as presented

Carried

###### PART 2: MINUTES

278/23

KERNOHAN/KING to approve the minutes of the November 6,2023 meeting

*Dan attended the meeting at 8:07 am to give the Foreman’s report*

Carried

###### PART 3: BUSINESS ARISING FROM THE MINUTES

NONE

Carried

###### PART 4: BANK RECS. & FINANCIAL STATEMENT

279/23

KERNOHAN/KING that the November Bank Reconciliation and Financial Statement be approved as presented

Carried

###### PART 5: SUBDIVISION

280/23

MARTIN/KING to approve the Gauthier Subdivision on NE 23-44-02-W3

Carried

###### PART 6: FIRE DEPARTMENT TRAINING

281/23

MARTIN/KERNOHAN to approve the online Training for the Fire Department

Carried

###### PART 7: TABLED ITEMS

282/23

MARTIN/SMITH to table the following Items:

Texas Gates

Laplaine Trail Snow in Deep Ditches

Billing for Fire Callouts

Beardy’s/Town Rm Mutual Aid Agreement

Fire Fighter Wages

Gates Complaints

Gate on Road Allowance Proposal #1

Gate on Road Allowance Proposal #2

Carried

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###### PART 8: PUBLIC MEETING

283/23

MARTIN/SMITH to have a Public Meeting Monday February 12,2024 in regard to the new Community Plan and Zoning Bylaw, and will be held at the Duck Lake Legion Hall at 7:30 pm -9:00pm

Carried

###### PART 9: RATEPAYER’S MEETING

284/23

MARTIN/KING that the annual Ratepayers meeting will be held Monday February 12,2023 at the Duck Lake Legion hall at 7:00pm- 7:30pm

Carried

###### PART 10: OFFICIAL COMMUNITY PLAN & ZONING BYLAWS

285/23

SMITH/KERNOHAN to introduce and read for the first time Bylaw 17-2023 Official Community Plan Bylaw

Carried

286/23

KING/MARTIN to introduce and read for the first time Bylaw 18-2023 Zoning Bylaw

Carried

###### PART 11: DEVELOPMENT APPEAL BOARD

287/23

KING/KERNOHAN That the RM of Duck Lake NO. 463 appoints Western Municipal Consulting Ltd. To manage the Development Appeals Board process for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in the Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Allan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

Carried

288/23

MARTIN/KING That the RM of Duck Lake No. 463 appoints Claudette McGuire with Western Municipal Consulting Ltd as Secretary to the Development Appeals Board for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

###### PART 12: DONATION REQUEST

289/23

MARTIN/KERNOHAN that a letter be sent to Good Neighbors Food Center stating that the RM will not be donating money for the 2023 Christmas Season due to limited funding

Carried

###### PART 13: PUBLIC MEETING

290/23

MARTIN/KING that the regular meeting recess at 9:59am for Public meeting

291/23

KING/KERNOHAN that the meeting reconvene at 10:01am

Carried

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###### PART 14: COMMITTEE APPOINTMENTS

292/23

MARTIN/KING to approve the following committee appointments

Finance- Remi

General Government- Reg

Fire & Emergency Measures- Remi

Add Board- Reg / Remi

PA Rural Water Board- Sid / Gordon / Remi

Forestry- Tyler / Reg / Sid

Twin Rivers Planning Commission- Remi / Gordon

Twin Rivers Group Members- Remi / Gordon

Duck Lake Library Board Rep- Brenda Hildebrand

Goodwill Manor- Reg / Remi

Human Resources- Reg

Carried

###### PART 15: GIFT CARD

293/23

MARTIN/SMITH to send a $100.00 gift card to Brenda Hildebrand as a Thank You for representing the RM with the Wapiti Regional Library Board

Carried

###### PART 16: AUDITED FINANCIAL STATEMENT

294/23

KING/SMITH to approve the 2022 Audited Financial Statement

Carried

###### PART 17: 2023 MUNICIPAL AUDIT

295/23

MARTIN/SMITH to appoint Jenson and Stromberg as auditors for the 2023 Municipal Audit

Carried

###### PART 18: FIDELITY BOND

296/23

MARTIN/KING to accept the presentation of the Fidelity Bond as presented

Carried

###### PART 19: RESCIND MOTION

297/23

MARTIN/KING to rescind Motion 178/23 and 179/23

Carried

###### PART 20: ZONING BYLAW AMENDMENT

298/23

KING/SMITH to read for the third time Bylaw 14-2023 Zoning Bylaw Amendment

Carried

###### PART 21: GRAVEL TENDERS

299/23

MARTIN/KERNOHAN that gravel tenders be advertised for a total of 10,000 sq m with a breakdown of:

Division 1- 3,200

Division 2- 1,200

Division 3- 1,300

Division 4- 2,200

Division 6- 1,300

Up to 300 North up to 500 South optional late Season

And that the closing date for tenders be January 8,2024 at 4:00pm

Carried

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###### PART 22: SASKATOON SNOWMOBILE ASSOCIATION

300/23

KERNOHAN/KING to approve the route for the Saskatoon Snowmobile Association Land use for the 2023/2024 Season

Carried

###### PART 23: GRADER TIRE

301/23

MARTIN/KING to purchase front rim for the grader spare tire

302/23

MARTIN/KERNOHAN to order 6 Michelin Snow Plus Tires for the 150 Grader

Carried

###### PART 24: SCHULTE MOWER

303/23

KING/KERNOHAN to purchase new Schulte Mower and neck, trade in the old mower and neck with final cost owing $65,000.00 plus tax

Carried

###### PART 25: TABLED ITEMS

304/23

MARTIN/KING to table Semi and Trailer inspection

Carried

###### PART 26: CORRESPONDENCE

305/23

KING/KERNOHAN to accept the following correspondence and file as presented

. Operator’s Checklist

. Operator’s Time Sheet

. Productivity Report

. Finning Sample Sheet

. FCM

. SARM Rural Dart

. Sask Parks and Recreation

. Wapiti Regional Library

. Twin Rivers Meeting Minutes

. Prince Albert Water Utility

. Sask Rivers Public School Division

. North Central Transportation Planning Committee

. Sask Assoc. of Watersheds

. 2024 Pest Control Officer Workshops

. Commissionaires Report

. Channel Clearing and Drainage Project

. APAS

. Boreal Healthcare Foundation Inc.

. Advancing Women Conference

. Prime Minister’s Awards

Carried

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###### PART 27: ACCOUNTS PAYABLE

306/23

KERNOHAN/KING that the accounts being Cheque #4175 to #4222 in the amount of $75,278.23 and other payments #1686 to #1725 in the amount of $34,999.72 be approved as set out on the attached list forming part of these minutes.

Carried

###### PART 28: ADJOURN

307/23

KERNOHAN to adjourn

Carried

Reeve\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Administrator\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_