

**RURAL MUNICIPALITY OF DUCK LAKE NO. 463**

A meeting of the Council of the Rural Municipality of Duck Lake was held on Wednesday December 8<sup>th</sup> 2021, in the Municipal Office at 209 Front Street, Duck Lake, Saskatchewan.

The meeting was called to order at 9:00 a.m. by Reeve Remi Martin.

Those in attendance were: Reeve, Remi Martin  
Division 1: Allan Lanovaz      Division 2: Tyler Smith  
Division 3: Lois McCormick    Division 4: Stan Neufeld  
Administrator: Karen Baynton  
Attended Electronically: Division 6: Paul Allman

**Delegates:**  
**Electronically: Michelle McKeaveney and Evert Botha 9:40 am**

**PART 1: AGENDA**

---

211/21                    MCCORMICK/LANOVAZ to adopt the agenda as presented with addition of civic address registry. Carried

**PART 2: MINUTES**

---

212/21                    LANOVAZ/MARTIN to approve the minutes of the November 10<sup>th</sup>, 2021 meeting as presented with the price of gravel tender that was awarded in motion 201/12 and 202/21. Carried

**PART 3: BUSINESS ARISING FROM THE MINUTES**

---

None

**PART 4: BANK REC. AND FINANCIAL STATEMENT**

---

213/21                    MCCORMICK/NEUFELD that the November Financial Statement and Bank Reconciliation be accepted as presented. Carried

**PART 5: Foreman’s Report**

---

214/21                    MARTIN/LANOVAZ to accept the foreman’s report as presented. Carried

**PART 6: Multi-parcel Subdivisions**

---

215/21                    MCCORMICK/LANOVAZ to rescind motion # 240/15 to look at multi-parcel subdivisions only in March. Carried

*Michelle McKeaveney and Evert Botha attended the meeting at 9:40 am through zoom.*

**PART 7: Letter of Credit**

---

216/21                    LANOVAZ/MCCORMICK to apply for a \$15,000.00 letter of credit with Affinity Credit Union and cancel the \$15,000.00 letter of credit with Conexus Credit Union. Carried

**PART 8: Ulvild Subdivision**

---

217/21                    MCCORMICK/NEUFELD to approve the Ulvild Subdivision as presented. Carried

**PART 9: River Valley Resilience Retreat Withdrawal Letter**

---

218/21                    MARTIN/MCCORMICK to accept the withdrawal letter from River Valley Resilience Retreat. Carried

**PART 10: Foreman Bonus**

---

219/21 MARTIN/ALLMAN to give the Foreman a one-time yearend bonus of \$3,000.00. Carried

**PART 11: Weed Inspector**

---

220/21 MARTIN/NEUFELD to appoint Marcel Baynton as Weed Inspector and Pest Control Officer for 2022. Carried

**PART 12: Municipal Revenue Sharing Grant**

---

221/21 MARTIN/LANOVAZ that the Council of the Rural Municipality of Duck Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant.

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required;
- And that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

**PART 13: Development Lead Time**

---

222/21 MARTIN/LANOVAZ that the RM adopt a policy that other than building permits, any development/discretionary use application, or projects will have a 6-month development lead time in order for the RM to do its due diligence in regard to following proper protocols. This is at council’s discretion.

Carried

**PART 14: Cat Grader Purchase**

---

223/21 MARTIN/MCCORMICK to approve the purchase of a 2022 Cat 140JOY-BR Motor Grader for the price of \$369,000.00 less the trade in allowance of \$275,000.00.

Carried

**PART 15: Ritchie Auction**

---

224/21 MARTIN/LANOVAZ to wire transfer \$25,000.00 to Ritchie Brothers for deposit on Edmonton Auction.

Carried

**PART 16: Snow Removal**

---

225/21 MARTIN/NEUFELD to amend snow removal to add that when there is 6” or more then all roads will be plowed first before any laneways.

Carried

**PART 17: CORRESPONDENCE**

---

226/21 MCCORMICK/LANOVAZ that the following correspondence be accepted as presented and filed.

- Outside Operator Sheets
- North Central Transportation Planning Committee
- Brandt
- Flaman
- Twin Rivers
- Water Security Agency
- Saskatchewan Parks and Recreation Association
- FCM
- Wapiti Regional Library
- SARM
- Prince Albert Rural Water Utility
- RM of Duck Lake Bylaw Report

Carried

**Page 3– Minutes: December 8<sup>th</sup>, 2021**

**PART 18: ACCOUNTS PAYABLE**

---

227/21

MARTIN/LANOVAZ that the accounts being cheque # 3342 to # 3375 in the amount of \$76,556.42 and Other Payments #869 to #888 in the amount of \$13,558.10 be approved as set out on the attached list forming part of these minutes.

Carried

**PART 19: ADJOURN**

---

228/21

NEUFELD to adjourn the meeting.

Carried

Reeve \_\_\_\_\_

Administrator \_\_\_\_\_