

**RURAL MUNICIPALITY OF DUCK LAKE NO. 463**

A meeting of the Council of the Rural Municipality of Duck Lake was held on Wednesday February 14,2024 in the Municipal Office at 209 Front Street, Duck Lake, Saskatchewan.

The meeting was called to order at 8:01 a.m. by Reeve Remi Martin.

Those in attendance were: Reeve, Remi Martin  
Division 1: Vacant Division 2: Tyler Smith  
Division 3: Sidney Kernohan Division 4: Reg Nicolas  
Division 6: Gordon King Administrator: Karen Baynton

**Delegates: Dan Vercammen: Foreman’s Report 8:05a.m**  
**Nicole Lerat/Dennis Helmuth: Waterline right of way request 8:30a.m**  
**A & M septic sewage regulations 9:00a.m**  
**Duck Lake/MacDowall/West Central Fire Dept 10:00a.m**

**PART 1: AGENDA**

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27/24

KING/MARTIN to adopt the agenda as presented with the addition 16a Shupe fence issues

*Dan attended the meeting at 8:02a.m to give the Foreman report*

Carried

**PART 2: MINUTES**

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28/24

KERNOHAN/NICOLAS to approve the minutes of the January 10,2024 meeting as presented

Carried

**PART 3: BUSINESS ARISING FROM THE MINUTES**

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NONE

Carried

**PART 4: BANK RECS. & FINANCIAL STATEMENT**

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29/24

KING/KERNOHAN that the January Bank Reconciliation and Financial statement be approved as presented

Carried

**PART 5: OPERATOR TRAINING**

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30/24

MARTIN/NICOLAS to approve the 2 day Operator training with Evolution Training for all three operators at a cost of \$1300.00 per operator

Carried

**PART 6: TREE REMOVAL AGREEMENT**

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31/24

KERNOHAN/SMITH to approve the Tree Removal Agreement to be used when removing trees close to property lines

Carried

**PART 7: TABLED ITEMS**

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32/24

MARTIN/KING that the following items be tabled:  
Texas Gates  
Laplaine Trail snow in deep ditches  
Beardys/Town/RM Mutual Aid Agreement  
Billing for Fire callouts  
Fire Fighters wages

Carried

*Dennis Helmuth and Nicole Lerat attended the meeting to discuss right of entry on RM road allowance in the South*

**PART 8: TABLED ITEMS**

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33/24

MARTIN/SMITH to table Rosthern request for right of entry until we get more information

*Michael and Devin Blanchard attended the meeting at 9:00a.m to discuss land spreading and liquid waste issues*  
Carried

**PART 9: PROPERTY LINE RELOCATION**

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34/24

KERNOHAN/NICOLAS to approve the proposed property line relocation on Parcel 1 in the Hamlet of MacDowall in order to accommodate existing sewer set up.  
Carried

**PART 10: SUBDIVISION**

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35/24

MARTIN/KERNOHAN to approve the Subdivision on NE 05-43-02-W3 According to Bylaw 1-88, as this land is considered by Council to be of marginal value for crop production  
Carried

**PART 11: TABLED ITEM**

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36/24

KERNOHAN/MARTIN to table Mitchell land acquisition  
Carried

**PART 12: SASKATCHEWAN MUNICIPAL HAIL INSURANCE ASSOCIATION**

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37/24

KING/MARTIN that Councilor Kernohan be appointed as voting delegate for the Saskatchewan Municipal Hail Insurance Association for the Annual meeting to be held Wednesday March 13,2024  
Carried

**PART 13: SARM CONVENTION**

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38/24

MARTIN/KING to nominate Councilor Kernohan and Councilor Nicolas as voting delegates for the SARM Convention  
Carried

**PART 14: ADMINISTRATION BEST PRACTICES MANUAL**

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39/24

MARTIN/KERNOHAN to support the motion from the RM of Paddockwood to be brought forward at the SARM annual convention in regard to the creation of an Administration Best- Practices Manual  
Carried

**PART 15: MARCH MEETING**

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40/24

MARTIN/NICOLAS that March meeting be held Monday March 11,2024  
Carried

**PART 16: TEST FOR ASBESTOS**

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41/24

MARTIN/KING to hire a company to test for asbestos in both the RM office and shop  
Carried

**PART 17: PETITION**

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42/24

MARTIN/NICOLAS to approve the petition to the Legislative Assembly  
Carried

*MacDowall Fire Department, West Central Fire Department and Duck Lake Fire Department Fire Chiefs and Deputy Chiefs attended the meeting to discuss fire callout fees.*

**PART 18: BANK TRANSFERS**

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43/24

MARTIN/KING to approve the bank transfer of the following amounts:  
\$29,550.00 from general account to the hospital account  
\$7,270.04 from the general account to the MacDowall Fire Department Account  
\$67,669.60 from the general account to the new deals/gas tax account

Carried

**PART 19: OVERPAYMENT OF TAXES**

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44/24

KERNOHAN/SMITH to reimburse St. Germain the amount of \$4,788.03 overpayment of taxes

Carried

**PART 20: PURCHASE**

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45/24

MARTIN/SMITH to approve the purchase of a mulcher head for the excavator contingent on the final price of modification and total set up

Carried

**PART 21: TREE REMOVAL**

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46/24

KING/KERNOHAN to approve the continuation of tree removal on Road Allowance bordering the East Side section 11-47-01-W3

Carried

**PART 22: TRAIN THE TRAINER COURSE**

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47/24

MARTIN/KING to approve the Train the Trainer course for Dan at a cost of \$1000.00

Carried

**PART 23: BYLAW 1-2024 PA RURAL WATER BYLAW**

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48/24

KING/NICOLAS to introduce and read for the first time Bylaw 1-2024 PA Rural Water Bylaw

Carried

49/24

SMITH/MARTIN to read for the second time Bylaw 1-2024 PA Rural Water Bylaw

Carried

50/24

KERNOHAN/KING that leave be granted to read for the third time Bylaw 1-2024 PA Rural Water Bylaw

Carried Unanimously

51/24

NICOLAS/SMITH to read for the third time Bylaw 1-2024 PA Rural Water Bylaw

Carried

**PART 24: BYLAW 2-2024 GRAVEL EXTRACTION BYLAW**

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52/24

MARTIN/KERNOHAN to read for the first time Bylaw 2-2024 Gravel Extraction Bylaw

Carried

53/24

KING/NICOLAS to read for the second time Bylaw 2-2024 Gravel Extraction Bylaw

Carried

54/24

SMITH/MARTIN that leave be granted to read for the third time Bylaw 2-2024 Gravel Extraction Bylaw

Carried Unanimously

55/24

KERNOHAN/KING to read for the third time Bylaw 2-2024 Gravel Extraction Bylaw

Carried

**PART 25: CORRESPONDENCE**

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56/24

KING/KERNOHAN to accept the following correspondence and file as presented

- . Operator’s Daily Check List
- . Operator’s Time Sheet
- . 2024 Convention Agenda
- . SARM News Release
- . Rural Dart
- . Commissionaires Report
- . Board of SARM
- . SAMA
- . Rural Sheaf
- . Goodwill Manor Minutes
- . Prince Albert Water Utility
- . North Central Transportation Planning Committee
- . Twin Rivers Group Meeting
- . Sask Parks and Recreation
- . Wapiti Regional Library
- . North District News RCMP
- . APAS
- . CNUC
- . Family Violence Initiative Fund
- . Brandt New Deals
- . G.W.P. Rodent Products
- . Highline Mowing Equipment

Carried

**PART 26: ACCOUNTS PAYABLE**

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57/24

KERNOHAN/NICOLAS that the accounts being Cheque #4252 to #4293 in the amount of \$95,279.66 and other payments #1757 to #1792 in the amount of \$19615.27 be approved as set out on the attached list forming part of these minutes.

Carried

**PART 27: ADJOURN**

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58/24

SMITH to adjourn

Carried

Reeve\_\_\_\_\_

Administrator\_\_\_\_\_