

RURAL MUNICIPALITY OF DUCK LAKE NO. 463

A meeting of the Council of the Rural Municipality of Duck Lake was held on Wednesday December 10,2025 in the Municipal Office at 209 Front Street, Duck Lake, Saskatchewan.

The meeting was called to order at 8:14 a.m. by Reeve Remi Martin.

Those in attendance were: Reeve, Remi Martin  
Division 1: Raymond Gauthier Division 2: Tyler Smith  
Division 3: Robert Bannerman Division 4: Devin Banach  
Division 6: Gordon King Administrator: Karen Baynton

Delegates: Lawrence Gardipy: 8:05am Foreman’s Report

PART 1: AGENDA

290/25

KING/BANACH to adopt the agenda as presented  
Carried

PART 2: MINUTES

291/25

GAUTHIER/BANACH to approve the minutes of the November 13,2025 meeting as presented  
Carried

PART 3: BUSINESS ARISING FROM THE MINUTES

NONE  
Carried

PART 4: BANK RECS. & FINANCIAL STATEMENT

292/25

MARTIN/KING that the November bank reconciliation and the November financial statement be approved as presented  
Carried

PART 5: TABLED ITEMS

293/25

MARTIN/BANACH to table the following items:  
  
Fire callout billing  
Fire fighter wages  
PA Aggregates agreement  
MacDowall fire billing  
  
Carried

PART 6: SUBDIVISIONS

294/25

GAUTHIER/BANACH to approve the subdivision application for the Tasker land RL#1 43-01-W3 Ext 54 in order for it to be used as a road allowance  
Carried

295/25

GAUTHIER/BANACH to approve the subdivision application for the Jungman land NW 16-44-01-W3 in order for it to be used as a road allowance  
Carried

PART 7: ROAD ABANDONMENT

296/25

MARTIN/SMITH that the Council for the Rural Municipality of Duck Lake approves the road abandonment on NW 16-44-01-W3. This proposed abandonment will not affect access of other property owners in the area, and no public utilities above or below the ground will be affected by transfer. The old road will be transferred back to the adjacent land owners, who are in agreement to the transfer  
  
Carried

**PART 8: APPOINTMENTS**

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297/25

KING/SMITH to approve the following appointments:

General Government – Raymond Gauthier  
ADD Board – Raymond Gauthier  
PA Rural Water Board –Gordon King  
Forestry – Tyler Smith  
Twin Rivers Planning Commission – Gordon King / Remi Martin  
Twin Rivers Group Members – Raymond Gauthier / Gordon King / Remi Martin  
Duck Lake Library Board Rep – Brenda Hildebrand  
Goodwill Manor – Remi Martin / Amanda Brewer  
Human Resources – Devin Banach / Robert Bannerman  
Finance – Remi Martin / Raymond Gauthier  
Fire & Emergency – Remi Martin

Carried

**PART 9: 2026 PEST CONTROL OFFICER**

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298/25

GAUTHIER/SMITH to appoint Marcel Baynton as Pest Control Officer for 2026

Carried

**PART 10: 2026 WEED INSPECTOR**

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299/25

SMITH/BANACH to appoint Marcel Baynton as Weed Inspector for 2026

Carried

**PART 11: DEVELOPMENT APPEALS BOARD**

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300/25

MARTIN/KING

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM OF DUCK LAKE NO. 463 appoints Western Municipal Consulting Ltd. To manage the Development Appeals Board process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Thiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Ryler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

301/25

KING/GAUTHIER

That pursuant to Subclause 216(3)(a) of *The Planning and Development Act, 2007*, the RM OF DUCK LAKE NO. 463 APPOINTS Claudette McGuire with Western Municipal Consulting Ltd. As Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties EMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

302/25	<b>PART 12: WINTER ROAD POLICY</b>	
	MARTIN/GAUTHIER to update Winter Road Policy removing Section 4	
		Carried
303/25	<b>PART 13: MITIGATION PLAN</b>	
	GAUTHIER/MARTIN that a letter be sent to the Town of Rosthern and Water Security Agency outlining the changes and additions that the RM of Duck Lake is requesting from the Town of Rosthern for the mitigation plan	
		Carried
304/25	<b>PART 14: TABLED ITEMS</b>	
	MARTIN/KING to table the following items:	
	2026 Wages	Carried
305/25	<b>PART 15: TROLLY PURCHASE</b>	
	KING/BANNERMAN to purchase 4 trollies to store the Civic Address Signs over winter	
		Carried
306/25	<b>PART 16: CIVIC ADDRESS SIGN INSTALLATION</b>	
	KING/BANACH to approve the tender documents for Civic Address Sign installation	
		Carried
307/25	<b>PART 17: PALLET JACK PURCHASE</b>	
	MARTIN/BANNERMAN to purchase a pallet jack for the shop	
		Carried
308/25	<b>PART 18: 2026 GRAVEL TENDERS</b>	
	MARTIN/KING to advertise the gravel tenders for 2026	
		Carried
309/25	<b>PART 19: CORRESPONDENCE</b>	
	KING/BANACH to approve the following correspondence and file as presented	
	<ul style="list-style-type: none"><li>. Equipment Checklist</li><li>. Operator’s Time Sheet</li><li>. Commissionaires Report</li><li>. SARM Quarterly Update</li><li>. Sask Rivers Board Highlights</li><li>. Rural Dart</li><li>. FCM Connect</li><li>. Wapiti Regional Library</li><li>. Sask Parks and Recreation</li><li>. APAS</li><li>. ATAP</li><li>. Business and Community Newsletter</li><li>. Farm &amp; Food Care Saskatchewan</li></ul>	Carried

**PART 20: ACCOUNTS PAYABLE**

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310/25

MARTIN/BANACH that the accounts being cheque #5020 to #5040 in the amount of \$43,703.33 and other payments #2663 to #2702 in the amount of \$55,013.08 be approved as set out on the attached list forming part of these minutes

Carried

**PART 21: ADJOURN**

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311/25

GAUTHIER to adjourn

Carried

Reeve\_\_\_\_\_

Administrator\_\_\_\_\_