

**RURAL MUNICIPALITY OF DUCK LAKE NO. 463**

A meeting of the Council of the Rural Municipality of Duck Lake was held on August 10, 2016, in the Municipal Office at 209 Front Street, Duck Lake, Saskatchewan.

The meeting was called to order at 9:00 a.m. by Reeve Marcel Perrin.

Those in attendance were: Reeve, Marcel Perrin  
Division 1: Frank Pelletier      Division 2: Tyler Smith  
Division 3: Robert Bannerman   Division 4: Stan Neufeld  
Division 6: Paul Allman      Acting Administrator: Karen Baynton

**Delegates:**

**PART 1: AGENDA**

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168/16                      ALLMAN/BANNERMAN to review and accept the agenda as presented.  
Carried

**PART 2: MINUTES REGULAR**

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169/16  
ALLMAN/SMITH to accept the minutes of the July 13<sup>th</sup> regular meeting with the correction of Councillor Frank Pelletier not being in attendance.  
Carried

**PART 4: MINUTES SPECIAL**

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170/16                      ALLMAN/PELLETIER to accept the minutes of the July 22 special meeting.  
Carried

**PART 3: BUSINESS ARISING FROM THE MINUTES**

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None

**PART 4: BANK REC. AND FINANCIAL STATEMENT**

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171/16                      ALLMAN/PELLETIER to not accept the bank rec and financial statement until adjustments are made.  
Carried

**PART 5: OFFICE HELP**

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172/16                      BANNERMAN/SMITH to have Betty Fiolleau come in to help correct financials and bank statements and that the RM pay her \$40.00 per hour.  
Carried

**PART 6: DIVISION 1 GRAVEL**

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173/16                      PELLETIER/SMITH to remove Division 1 Gravel from the unfinished business as it has been taken care of.  
Carried

**PART 7: PURCHASE OF GRAVEL LAND**

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174/16                      ALLMAN/PELLETIER to put Purchase of Gravel Land on unfinished business for September.  
Carried

**PART 8: DYCK ROAD GRAVEL**

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175 /16                      NEUFELD/BANNERMAN to have 1 load of gravel hauled on each end of Dyck Road.  
Carried

**PART 9: MARGARET DERFONG TAX ABATEMENT**

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176 /16 ALLMAN/PELLETIER to abate taxes for the Residential Portion of Margaret Derfong’s Taxes.

Carried

**PART 10: BLANCHARD WATER ERROSION**

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177 /16 PELLETIER/ALLMAN that the Administrator write a letter to Blanchard’s saying at this point, because this erosion is on private property, there is no funding available for the RM and the RM is not responsible for this.

Carried

**PART 11: TRAVIS SKIFTUN APPEAL**

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178/16 SMITH/NEUFELD that Reeve Perrin and Councilor Bannerman talk to Travis Skiftun along with the Bylaw Officer to get an agreement with a list of what is going to be cleaned up and that this agreement to be signed by Travis, The Bylaw Officer and the Reeve, and that the date of completion for the cleanup be October 1<sup>st</sup>, 2016.

Carried

**PART 12: PRINCE ALBERT WATER BOARD**

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179/16 ALLMAN/BANNERMAN that the council of the RM of Duck Lake supports Reeve Perrin, Councilor Allman, and Councilor Neufeld to represent the RM for the unprofessional conduct of Michelle Regier, Assistant Administrator of the Water Board during the water emergency, and further that a letter be written to be presented to the Board at the next meeting of the Prince Albert Rural Water Board.

Carried

**PART 13: PAULSEN FILE**

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180 /16 NEUFELD/PELLETIER that Karen contact Zatlyn to see if we can get a dollar figure for the aggregate owed to the RM by Paulsen and Son and that we supply Zatlyn with the amounts already used.

Carried

**PART 14: HAMLET FIRE HALL**

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181 /16 ALLMAN/SMITH that if the funds are available in municipal reserve, that \$10,000.00 be given to the Hamlet to help with the building of the fire hall in MacDowall.

Carried

**PART 15: FIREHALL PRE-APPROVAL**

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182/16 SMITH/PELLETIER that Council approve a cheque for \$3,500.00 plus tax for the MacDowall fire hall to be paid after approval by the building inspector.

Carried

**PART 16: LAND PURCHASE IN MACDOWALL**

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183/16 PELLETIER/BANNERMAN that the purchase agreement be sent to Zatlyn for comment.

Carried

**PART 17: ACTING ADMINISTRATOR WAGES**

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184/16 PERRIN/SMITH that Karen be paid \$51,580 per year as of August 1, 2016 and that after receiving a lever C certification, wage increase will only be 1<sup>st</sup> year administrator wages.

Carried

**PART 18: KAREN CELL PHONE ALLOWANCE**

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185 /16                   PELLEATHER/ALLMAN that Karen receive the \$20.00 per month cell phone allowance. Carried

**PART 19: BOARD OF EXAMINERS PERMIT**

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186 /16                   SMITH/BANNERMAN that the RM apply for a 1 year permit with the board of examiners for Karen Baynton the Acting Administrator. Carried

**PART 20: BUILDING PERMITS**

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187 /16                   ALLMAN/NEUFELD that all building permits need to come to council meeting to be approved. Carried

**PART 21: BUILDING INSPECTOR**

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188/16                   BANNERMAN/PELLETIER that ratepayers are able to supply their own building inspector and have the reports forwarded to the RM office and that if they don't have an inspector, that they can use one supplied by the RM Carried

**PART 22 SCRAP METAL DONATION**

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189/16                   ALLMAN/PELLETIER that the RM donate scrap metal to the Shrine. Carried

**PART 24: LORENSEN ABATEMENT**

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190/16                   ALLMAN/BANNERMAN that council abate \$3637.56 charged in error on Roll 1409 and that \$944.42 be applied to roll 900254 that was applied to other parcel in error. Carried

**PART 25: HAMLET MOBILE RADIO BILL**

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191/16                   BANNERMAN/SMITH that the bill for the mobile radio in the hamlet be paid when received and not wait for approval at council meeting as per motion made at the June Hamlet Meeting. Carried

**PART 26: ACCOUNTS PAYABLE**

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192/16                   SMITH/PELLETIER that the accounts being Cheque # 545 to #592 Affinity Credit Union in the amount of \$104,577.55 Plus ,the other payments #1, 160713,160714, 160715, 160716, 4631601, 4631602, 4631603, 4631604, 4631605, 4631606 in the amount of \$12,372.40 Affinity Credit Union, Plus the other payments #160706, 160707, 160708, 160709, 160710, 160712, 160713, 160713 ,in the amount of 16,519.66 Conexus Credit Union be approved as set out on the attached list forming part of these minutes. Carried

**PART 28: CORRESPONDENCE**

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193 /16                   BANNERMAN/SMITH that the following correspondence be accepted as presented and filed.

Employee Time Sheet  
Water Security Agency  
Omnitrax  
Hudson Bay Route  
Building Standards changes  
Sarm Update

SARM Hudson Bay Support  
South Saskatchewan Watershed Stewards  
SPRA  
PA Parkland Health  
North Central Transportation  
Pat Northy Letter  
Sasktel  
Mitch Forseille  
Hamlet of MacDowall  
PARWUB

Carried

**PART 30: ADJOURN**

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194/16

BANNERMAN to adjourn the meeting.

Reeve \_\_\_\_\_  
Marcel Perrin

Administrator \_\_\_\_\_  
Karen Baynton