

**RURAL MUNICIPALITY OF DUCK LAKE NO. 463**

A meeting of the Council of the Rural Municipality of Duck Lake was held on September 14, 2016, in the Municipal Office at 209 Front Street, Duck Lake, Saskatchewan.

The meeting was called to order at 9:00 a.m. by Reeve Marcel Perrin.

Those in attendance were: Reeve, Marcel Perrin  
Division 1: Frank Pelletier      Division 2: Tyler Smith  
Division 3: Robert Bannerman      Division 4: Stan Neufeld  
Division 6: Paul Allman      Acting Administrator: Karen Baynton

Delegates: Betty Fiolleau 9:00 a.m.

**PART 1: AGENDA**

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195 /16                      BANNERMAN/SMITH to adopt the agenda with addition of road repair.  
Carried

**PART 2: MINUTES**

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196/16  
  
   PELLETIER/ALLMAN to approve minutes of the Aug. 10, 2016 meeting.  
Carried

**PART 3: BUSINESS ARISING FROM THE MINUTES**

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None

**PART 4: BANK REC. AND FINANCIAL STATEMENT**

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197/16                      PELLETIER/SMITH to not accept Financial statement until adjustments are made.  
Carried

**PART 5: LUCHSINGER SUBDIVISION**

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198 /16                      PELLETIER/BANNERMAN to approve Luchsinger subdivision subject to approval from planning commission.  
Carried

**PART 6: RETURNING OFFICER**

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199/16                      ALLMAN/SMITH to appoint Karen as Returning Officer as per phone poll.  
Carried

**PART 7: POLLING STATIONS**

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200/16                      ALLMAN/SMITH to approve polling stations in MacDowall and Duck Lake only.  
Carried

**PART 8: ELECTION WORKERS PAY**

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201 /16                      SMITH/PELLETIER to pay \$200.00 per person for Election Workers.  
Carried

**PART 9: ADVANCED POLL**

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202/16                      BANNERMAN/SMITH to hold an advanced poll on Oct. 15, 2016, in the R.M. Office.  
Carried

**PART 10: MARTINEZ “UNTIE PARCEL”**

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203 /16

PELLETIER/BANNERMAN to allow Carol Martinez to un-tie parcel for sale.

Carried

**PART 11: GENERAL AND RESERVE ACCOUNT ADJUSTMENTS**

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PELLETIER/SMITH

204/16

Whereas a total of \$255,000.00 was transferred out of reserves and into the RM of Duck Lake’s General Bank account on June, 1, 9, 21 and July 12, 2016 without approval from the Council of the RM of Duck Lake:

Be it resolved that a total of \$255,000.00 be transferred out of the RM of Duck Lake’s General Bank Account and dispersed into the correct reserve accounts as follows:

\$55,000.00 back into the New Deals/Gas Tax Reserve Account

\$30,000.00 back into the Municipal Reserve Account

\$100,000.00 back into the Capital Asset Fund Account

\$25,000.00 back into the MacDowall Fire Reserve Account

\$20,000.00 back into the MacDowall Landfill Reserve Account

\$25,000.00 back into the MacDowall Surplus Account

Carried

**PART 12: ASSISTANT HIRE**

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205/16

BANNERMAN/PERRIN to hire Carol Martinez. 3 months probation @ \$16.00 per hr.

Carried

**PART 13: INTEREST RATE ARREARS CHANGE**

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206/16

ALLMAN/NEUFLED that Interest on arrears go from 1.5% per month to 1% per month.

Carried

**PART 14: MENTOR HIRE**

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SMITH/PELLETIER to hire of Hugh Otterson as Mentor for Karen @ \$50.00 per hr. and .50 cents a KM travel.

207 /16

Carried

**PART 15: BANK ACCOUNTS (CONSOLIDATION)**

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NEUFELD/BANNERMAN to close out of all Conexus Bank Accounts and transfer money to the Affinity C.U.

208/16

Carried

**PART 16: RESCIND MOTION**

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209 /16

ALLMAN/PELLETIER to Rescind Motion 90/16 Part 24

Carried

**PART 17: CLELA LORENSEN TAX ADJUSTMENT**

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210 /16

ALLMAN/SMITH approve that Admin abate \$1,440.93 School Tax and \$2,227.42 Municipal Tax for Clela Lorensen, charged in error to roll 1409 and was applied to parcel in error and that \$944.42 be applied to Roll 900254 applied in error to other parcel.

Carried

**PART 18: MASTERCARD PAYMENTS**

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ALLMAN/BANNERMAN to be approved and form part of these minutes.  
Mastercard Payments being:

211/16

Norton	\$98.99
Information Services	\$300.00
Staples	\$128.75
Crop Production Services	\$1,502.81

For a total of \$2,030.55 be approved and form part of these minutes.

212/16

Carried

**PART 19: AFFINITY CREDIT UNION ACCOUNT (CHEQUES)**

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213 /16

PELLETIER/BANNERMAN that the accounts being Cheque #593 to #653 Affinity Credit Union in the amount of \$215,621.53 be approved as set out on the attached list forming part of these minutes.

**PART 16: CORRESPONDENCE**

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214/16

ALLMAN/PELLETIER to accept the following correspondence:

- Operator Time Sheets
- Sask Parks and Rec Connection Aug & Sept
- SARM Update
- North Central Transport
- The Great Trail
- Wapiti Regional library
- Futurescape
- FCM

Carried

**PART 20: ADJOURN**

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215/16

BANNERMAN to adjourn the meeting.

Carried